

Tri-County Schools Insurance Group

Executive Committee Meeting Minutes

400 Plumas Blvd, Suite 220, Yuba City, CA 95991

Thursday, January 08, 2026 at 9:30 AM

This meeting is being conducted by teleconference at the following locations:

570 Golden Eagle Ave, Quincy, CA 95971

906 W 4th St Alturas, CA 96101

Each teleconference location is open to the public and any member of the public has an opportunity to address the Board from a teleconference location in the same manner as if that person attended the regular meeting location. The Board will control the conduct of the meeting and determine the appropriate order and time limitations on public comments from teleconference locations.

ATTENDEES

Officers

Plumas Lake Elementary School Dist.
Sutter County Supt. of Schools

Jeff Roberts
Ron Sherrod

Vice President
Secretary

Directors

Colusa County Office of Ed.
Feather River College
Glenn County Office of Ed.
Lake Tahoe Community College
Maxwell Unified School Dist.
Modoc Joint Unified School Dist.
Nuestro Elementary School Dist.
Pierce Unified School District
Pleasant Grove School District
Sierra Plumas Joint Unified
Sutter Union High School Dist.
Wheatland Elementary School Dist.
Yuba City Unified School District
Yuba Community College Dist.

Aaron Heinz
Kevin Trutna
Ronnie Stenquist, Sylvia Gonzalez
Shelley Yohnka- **arrived at 9:55am**
Danielle Wilson
Beckie Lewis, Elizabeth Guzman- **both arrived at 9:40am**
Karen Villalobos- **Absent**
Daena Meras
Dave Tarr
Randy Jones - **arrived at 9:45am**
Dawn Heraty, Jed Nunes
Trisha Brown
Scott Bentley
Chris Little- **arrived at 9:34am**, Kuldeep Kaur - **arrived at 9:45am**
Aaron Thornsberry

Employee Benefits Advisory Committee (EBAC)

Plumas Lake ESD
Colusa COE

Heather Fowles- **Absent**
Brenda Ramirez- **Absent**

Consultants

Acorn Health Group
Advisor to TCSIG Executive Board
Carelton Rx
Foster & Foster
Personify
USI

Shea Smith
Mathew D. Evans
Craig Mivshek, Vimal Patel
Travis Smith, Gavin Waite
Gayle Marshall, David Williams
Steve Freeman

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Staff

Deputy Executive Director	Ryan Robison
Chief Financial Officer	Marisa Garramore
Accountant	Melissa Bradford
Administrative Clerk	Becca McIntosh

Guests

East Nicolaus High School	Maria Foster
Marcum-Illinois	Maggie Irby

A. Call to Order

Vice President Jeff Roberts called the meeting to order at 9:30am.

B. Flag Salute

C. Roll Call

a. Establish a Quorum

D. Public Comments

This is an opportunity for members of the public to address the Executive Board on any matter within the Executive Board's jurisdiction that is listed or not listed on the Agenda. To ensure fair and equal treatment of all who appear before the Executive Committee, and to expedite Executive Committee business, speakers will be limited to three minutes. The three-minute per speaker time limitation may be extended for good cause by the President, or by the majority vote of the executive committee. Anyone wishing to be placed on the Agenda for a specific topic should contact the TCSIG office and submit correspondence at least 10 days before the desired date of appearance.

No public comment.

E. Consent Agenda

- a. Approval of Minutes: August 08, 2025 Executive Committee Meeting, October 1-3, 2025 Planning Meeting
- b. Approval of Payments: July, August, September, October, November, December 2025

Motion to approve August 08, 2025 Executive Committee Meeting, October 1-3, 2025 Planning Meeting minutes and July, August, September, October, November, December 2025 payments: Aaron Heinz

Second: Ronnie Stenquist

Colusa County Office of Ed.	Aaron Heinz	Yes
Feather River College	Kevin Trutna	Yes
Glenn County Office of Ed.	Ronnie Stenquist	Yes
Lake Tahoe Community College	Shelley Yohnka	Absent
Maxwell Unified School Dist.	Danielle Wilson	Yes
Modoc Joint Unified School Dist.	Beckie Lewis	Absent
Nuestro Elementary School Dist.	Karen Villalobos	Absent

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Pierce Unified School District	Daena Meras	Yes
Pleasant Grove School District	Dave Tarr	Yes
Plumas Lake Elementary School Dist.	Jeff Roberts	Yes
Sierra Plumas Joint Unified	Randy Jones	Absent
Sutter County Supt. of Schools	Ron Sherrod	Yes
Sutter Union High School Dist.	Dawn Heraty	Yes
Wheatland Elementary School Dist.	Trisha Brown	Yes
Yuba City Unified School District	Scott Bentley	Yes
Yuba Community College Dist.	Chris Little	Yes
Yuba County Office of Ed.	Aaron Thornsberry	Yes

F. Reports

a. TCSIG Administration Report

Vice President Jeff Roberts noted there will be an Administration Report instead of a Presidents report this meet due to Craig Guensler stepping down from the board.

Deputy Director Ryan Robison provided an update on TCSIG for the board. Three districts have put in notices to withdraw from TCSIG. The notices have been submitted but we did have one district ask if they can rescind the notice if they do not find another insurance company. TCSIG has also recently participated in a request for proposal and has been contacted by several districts requesting quotes and information for joining. TCSIG is experience change and the names and faces may change but the mission remains the same. We will continue to work towards the future with the strength of those in this room and we will continue to wear our TCSIG hat when we come to these meetings.

G. Information and Discussion Items

a. TCSIG Admin: Ryan Robison, Matt Evans

- i. Consider/Approve Executive Committee's recommendation promoting Ryan Robison from Deputy Executive Director to Executive Director effective January 01, 2026
- ii. Accept resignation of Nisha Sharma Johnson effective December 10, 2025
- iii. Accept district withdrawal notices effective 07/01/2026
 1. AeroStem Academy
 2. CIF Sac Joaquin
 3. CIF North Coast

Matt Evans stated that item I will be deferred to closed session.

Ryan Robison went over some changes at the TCSIG Admin Office. Last month Nisha Johnson accepted a new position with the State and had her last day on December 10, 2025. We will miss her and all of her skills and knowledge that she brought to the TCSIG team.

Mr. Robison then went over the districts that have submitted their withdraw notices. At this time AeroStem Academy, CIF Sac Joaquin, and CIF North Coast submitted their notices with intent to leave TCSIG effective 07/01/26. One

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district asked if they can rescind their notice if they do not find other coverage so there is a possibility this will come back for the board to decide.

- b. TCSIG Wellness Center: Shea Smith
 - i. UC Davis Internship Program
 - ii. New Hire- Wellness Center

Shea Smith provided an update on the TCSIG Wellness Center. The Wellness Center has been working on pressure points that they were having due to staffing changes. There were several turnovers with providers which were making it harder for members to get appointments. The Wellness Center decided to change their strategies for hiring so they took a little longer to make sure they found providers that would stay long term. Shea then introduced the two new providers Kirandip Kaur and Svannah Lombrano. To also help members get appointments the Wellness Center has a telemedicine program, and they recently launched rapid care appointments which are short 15-minute appointment for acute care. They currently have 12 of these appointments available each day. The same day appointment program has also been updated so now if a same day appointment is not available when you call in, you can be scheduled for the following day. Along with selecting good providers the Wellness Center is making sure to select the best candidates for the support staff, and they are getting great member reviews. The Responsiveness and caring reviews have gone up for support staff and providers. Ms. Smith also gave an update on the UC Davis PA Partnership Program. Wellness has already had their first PA student, Graham Carnahan, who did a great job and even received a positive member review. Two more students will be joining the soon. This program helps the clinic build a network of providers to refer to once the students finish their program with UC Davis. It also give them more time when looking for the right candidate to fill open positions.

- c. TCSIG: Becca McIntosh
 - i. 2026 Meeting Calendar

Becca McIntosh reviewed the updated 2026 meeting calendar. The new calendar shows the January meeting that was added and she stated that the September Planning meeting may be moved. TCSIG would like to move the meeting so more vendor partners will be able to attend. Ms. McIntosh also mention that the meeting in June can be moved to a Thursday if that will work better for board members but at this time it has not been changed.

- d. TCSIG: Marisa Garramore
 - i. 2024/2025 Financial Audit Status

Marisa Garramore provided an update on the 24/25 financial audit. Ms. Garramore stated the audit is approximately 60% completed and the auditors have requested additional information. She continues to work on the requested items and hopes to have the audit completed by March.

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Break 10:03pm-10:10am

Entered closed session at: 10:10am.

H. Closed Session

- a. Claims pursuant to Subdivision (b) 54956.95 and 6276.26
- b. Personnel Pursuant to Section 54957(b) and Section 54957.6
- c. Report on status of programs and contracts pursuant to Government Code Section 54950; 6276.02 and 54956.87; 6276.30; 6276.44; 6276.48; 11126; 6254.25(h)(ii)
- d. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (Government Code 54956.9)
Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (d) of Section 54956.9

Returned to open session at 12:37pm.

Action to report from closed session:

A motion passed to approve the salary schedule and job description for position of Accountant.

A motion passed to approve Melissa Bradford for the position of Accountant.

H. Action Items

- a. Discussion and possible approval - Executive Committee's recommendation promoting Ryan Robison from Deputy Executive Director to Executive Director effective January 01, 2026

Motion to approve Executive Committee's recommendation promoting Ryan Robison from Deputy Executive Director to Executive Director effective January 01, 2026:

Danielle Wilson

Second: Ronnie Stenquist

Colusa County Office of Ed.	Aaron Heinz	Yes
Feather River College	Kevin Trutna	Yes
Glenn County Office of Ed.	Ronnie Stenquist	Yes
Lake Tahoe Community College	Shelley Yohnka	Yes
Maxwell Unified School Dist.	Danielle Wilson	Yes
Modoc Joint Unified School Dist.	Beckie Lewis	Yes
Nuestro Elementary School Dist.	Karen Villalobos	Absent
Pierce Unified School District	Daena Meras	Yes
Pleasant Grove School District	Dave Tarr	Yes
Plumas Lake Elementary School Dist.	Jeff Roberts	Yes
Sierra Plumas Joint Unified	Randy Jones	Yes
Sutter County Supt. of Schools	Ron Sherrod	Yes
Sutter Union High School Dist.	Dawn Heraty	Yes
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Yuba County Office of Ed. Aaron Thornsberry Yes

- b. Discussion and possible approval - Resignation of Craig Guenselor, TCSIG Executive Board President and Chairman of Management and Development Subcommittee effective December 31, 2025

Motion to approve Resignation of Craig Guenselor, TCSIG Executive Board President and Chairman of Management and Development Subcommittee effective December 31, 2025: Danielle Wilson

Second: Daena Meras

Colusa County Office of Ed.	Aaron Heinz	Yes
Feather River College	Kevin Trutna	Yes
Glenn County Office of Ed.	Ronnie Stenquist	Yes
Lake Tahoe Community College	Shelley Yohnka	Yes
Maxwell Unified School Dist.	Danielle Wilson	Yes
Modoc Joint Unified School Dist.	Beckie Lewis	Yes
Nuestro Elementary School Dist.	Karen Villalobos	Absent
Pierce Unified School District	Daena Meras	Yes
Pleasant Grove School District	Dave Tarr	Yes
Plumas Lake Elementary School Dist.	Jeff Roberts	Yes
Sierra Plumas Joint Unified	Randy Jones	Yes
Sutter County Supt. of Schools	Ron Sherrod	Yes
Sutter Union High School Dist.	Dawn Heraty	Yes
Wheatland Elementary School Dist.	Trisha Brown	Yes
Yuba City Unified School District	Scott Bentley	Yes
Yuba Community College Dist.	Chris Little	Yes
Yuba County Office of Ed.	Aaron Thornsberry	Yes

- c. Discussion and possible approval - Jeff Roberts, TCSIG Executive Board President and Chairman of Management and Development Subcommittee effective January 01, 2026

Motion to approve Jeff Roberts as Interim TCSIG Executive Board President and Chairman of Management and Development Subcommittee effective January 01, 2026: Scott Bentley

Second: Ron Sherrod

Colusa County Office of Ed.	Aaron Heinz	Yes
Feather River College	Kevin Trutna	Yes
Glenn County Office of Ed.	Ronnie Stenquist	Yes
Lake Tahoe Community College	Shelley Yohnka	Yes
Maxwell Unified School Dist.	Danielle Wilson	Yes
Modoc Joint Unified School Dist.	Beckie Lewis	Yes
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Pleasant Grove School District	Dave Tarr	Yes
Plumas Lake Elementary School Dist.	Jeff Roberts	Yes

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Sutter County Supt. of Schools	Ron Sherrod	Yes
Sutter Union High School Dist.	Dawn Heraty	Yes
Wheatland Elementary School Dist.	Trisha Brown	Yes
Yuba City Unified School District	Scott Bentley	Yes
Yuba Community College Dist.	Chris Little	Yes
Yuba County Office of Ed.	Aaron Thornsberry	Yes

- d. Discussion and possible approval – Resignation of Nisha Sharma Johnson effective December 10, 2025

Motion to approve Resignation of Nisha Sharma Johnson effective December 10, 2025:
Scott Bentley

Second: Dawn Heraty

Colusa County Office of Ed.	Aaron Heinz	Yes
Feather River College	Kevin Trutna	Yes
Glenn County Office of Ed.	Ronnie Stenquist	Yes
Lake Tahoe Community College	Shelley Yohnka	Yes
Maxwell Unified School Dist.	Danielle Wilson	Yes
Modoc Joint Unified School Dist.	Beckie Lewis	Yes
Nuestro Elementary School Dist.	Karen Villalobos	Absent
Pierce Unified School District	Daena Meras	Yes
Pleasant Grove School District	Dave Tarr	Yes
Plumas Lake Elementary School Dist.	Jeff Roberts	Yes
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Sutter County Supt. of Schools	Ron Sherrod	Yes
Sutter Union High School Dist.	Dawn Heraty	Yes
Wheatland Elementary School Dist.	Trisha Brown	Yes
Yuba City Unified School District	Scott Bentley	Yes
Yuba Community College Dist.	Chris Little	Yes
Yuba County Office of Ed.	Aaron Thornsberry	Yes

- e. Discussion and possible approval - Carelon Rx National Direct Formulary effective April 4, 2025.

Motion to approve Carelon Rx National Direct Formulary effective April 4, 2025: Danielle Wilson

Second: Ron Sherrod

Colusa County Office of Ed.	Aaron Heinz	Yes
Feather River College	Kevin Trutna	Yes
Glenn County Office of Ed.	Ronnie Stenquist	Yes
Lake Tahoe Community College	Shelley Yohnka	Yes
Maxwell Unified School Dist.	Danielle Wilson	Yes
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Sutter Union High School Dist.	Dawn Heraty	Yes
Wheatland Elementary School Dist.	Trisha Brown	Yes
Yuba City Unified School District	Scott Bentley	Yes
Yuba Community College Dist.	Chris Little	Yes
Yuba County Office of Ed.	Aaron Thornsberry	Yes

- f. Discussion and possible approval – Add Legal Panel: Gurnee Masion Rushford Bonotto & Forestiere LLP

Motion to approve Adding Legal Panel: Gurnee Masion Rushford Bonotto & Forestiere LLP: Danielle Wilson

Second: Aaron Heinz

Colusa County Office of Ed.	Aaron Heinz	Yes
Feather River College	Kevin Trutna	Yes
Glenn County Office of Ed.	Ronnie Stenquist	Yes
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Sutter County Supt. of Schools	Ron Sherrod	Yes
Sutter Union High School Dist.	Dawn Heraty	Yes
Wheatland Elementary School Dist.	Trisha Brown	Yes
Yuba City Unified School District	Scott Bentley	Yes
Yuba Community College Dist.	Chris Little	Yes
Yuba County Office of Ed.	Aaron Thornsberry	Yes

- g. Discussion and possible approval – Accept district withdrawal notices effective 07/01/2026

- i. AeroStem Academy
- ii. CIF Sac Joaquin
- iii. CIF North Coast

Motion to Accept district withdrawal notices effective 07/01/2026 for AeroStem Academy, CIF Sac Joaquin, and CIF North Coast: Daena Meras

Second: Scott Bentley

Colusa County Office of Ed.	Aaron Heinz	Yes
Feather River College	Kevin Trutna	Yes
Glenn County Office of Ed.	Ronnie Stenquist	Yes

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Maxwell Unified School Dist.	Danielle Wilson	Yes
Modoc Joint Unified School Dist.	Beckie Lewis	Yes
Nuestro Elementary School Dist.	Karen Villalobos	Absent
Pierce Unified School District	Daena Meras	Yes
Pleasant Grove School District	Dave Tarr	Yes
Plumas Lake Elementary School Dist.	Jeff Roberts	Yes
Sierra Plumas Joint Unified	Randy Jones	Yes
Sutter County Supt. of Schools	Ron Sherrod	Yes
Sutter Union High School Dist.	Dawn Heraty	Yes
Wheatland Elementary School Dist.	Trisha Brown	Yes
Yuba City Unified School District	Scott Bentley	Yes
Yuba Community College Dist.	Chris Little	Yes
Yuba County Office of Ed.	Aaron Thornsberry	Yes

I. Items for Next Agenda

Review ballot at February meeting for election in March

Investment policy

Audit

Hiring process

J. Adjournment

Motion to adjourn: Ron Sherrod

Second: Dawn Heraty

Colusa County Office of Ed.	Aaron Heinz	Yes
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Yuba City Unified School District	Scott Bentley	Yes
Yuba Community College Dist.	Chris Little	Yes
Yuba County Office of Ed.	Aaron Thornsberry	Yes